

# **DAYLILY SOCIETY OF GREATER ATLANTA**

## **CONSTITUTION**

### **ARTICLE I NAME**

The name of this organization shall be the Daylily Society of Greater Atlanta.

### **ARTICLE II PURPOSE**

The Daylily Society of Greater Atlanta is a not-for-profit organization; and its purpose shall be to promote, encourage, and foster the development and improvement of the Genus Hemerocallis, and public interest therein, by all suitable and appropriate means. The purpose for which the Society is organized are exclusively charitable, scientific, literary, and educational within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United State Internal Revenue law. Notwithstanding any other provision of these Articles, this organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law. Note: the Daylily Society of Greater Atlanta is NOT a Non-profit organization in the eyes of the US federal government at this time.

### **Article III MEMBERSHIP**

Any person in sympathy with the objectives of this Society is eligible for membership as set forth in the By-Laws.

### **Article IV OFFICERS**

The officers of this Society shall be the President, First Vice President, Second Vice President, Secretary, Treasurer, Parliamentarian, Newsletter Editor, Youth Coordinator, Website Administrator and seven Directors, and shall be elected as set forth in the By-Laws.

### **Article V MEETINGS**

This Society shall hold regular Business Meetings annually as set forth in the By-Laws.

### **Article VI HEMEROCALLIS SHOW**

This Society may hold an accredited American Hemerocallis Society Hemerocallis Show annually. The Society also may hold public educational shows that are not accredited shows.

## **Article VII PUBLICATION**

This Society may publish Newsletters as set forth in the By-Laws

## **Article VIII AMENDMENTS**

Amendment of the Constitution may be initiated and ratified by a majority vote of the active members present at any Business Meeting of the Society or by the Executive Board, provided that notice of the proposed amendment is contained in the notice of the Business Meeting. Any amendment thus initiated shall be submitted by mail or email to the vote of the entire active membership of the Society. The proposed amendment shall be ratified and adopted only if it received approval of the majority of the active members within a specified time.

## **Article IX DISSOLUTION**

In the event of dissolution, the residual assets of the organization will be turned over to one or more organization(s) which themselves are exempt as organizations described in Section 501 (c) (3) and 170 (c) (2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal, State, or local government for exclusive public purposes. In the event that this Society should disband or become unable to function as set forth in the Constitution and By-Laws, all funds and other assets will become the property of the American Hemerocallis Society. Should the American Hemerocallis Society not exist, as a tax-exempt nonprofit entity at the time of disbandment, the club will vote on a method of distributing the funds.

(Note to club members: If the AHS does not exist then the AHS region 5 will not exist so we removed that directive in the by-laws.)

Constitution Amended: February 27, 1983

Constitution Amended: September 16, 1984

Constitution Amended: September 15, 1986

Constitution Amended: April 9, 2011

Constitution Amended: September 8, 2012

# DAYLILY SOCIETY OF GREATER ATLANTA BY-LAWS

## Article I Name

The name of this organization shall be the Daylily Society of Greater Atlanta.

## Article II Purpose

The Daylily Society of Greater Atlanta is a not-for-profit organization; and its purpose shall be to promote, encourage, and foster the development and improvement of the Genus Hemerocallis, and public interest therein, by all suitable and appropriate means.

## Article III Amendments

Amendments of the By-Laws may be initiated and ratified by a majority vote of the active members present at any Business Meeting of the Society.

## Article IV Membership

Section 1. Persons who are in sympathy with the objectives of this Society may become members by payment of dues as set forth in ARTICLE IX of the By-Laws.

Section 2. There shall be three types of membership in this Society.

- a. Active Membership: Persons who pay dues and attend meetings.
- b. Youth Membership: Persons between the ages of six and 18 years who pay dues and attend meetings.
- c. Honorary Membership: Persons who have been active members but who can no longer serve in active membership capacity and also persons who can aid the Society in rewarding its stated purpose, Honorary members may attend meetings, may speak, but may not make motions, vote or pay dues. Honorary Membership must be approved by the Executive Board.

Section 3. A Membership Roster shall be published annually.

## Article V Officers

Section 1. The Officers specified by this Society's Constitution shall constitute an Executive Board.

Section 2. The Directors shall consist of the retiring President and six active members elected by the active membership.

Section 3. The President, First Vice-President, Second Vice-President, Parliamentarian, and Directors shall not hold the same office for more than one term of two years in succession. [\(An exception to this will be made for the term beginning](#)

January 1, 2013. The term beginning January 1, 2013 will be for a three year period for the above officers. Terms will revert back to two years starting January 1, 2016. This exception does not apply to Directors.)

Section 4. The Secretary, Treasurer, Newsletter Editor, Youth Coordinator, and Website Administrator may be reelected to office by the active membership for each two-year term. (An exception to this will be made for the term beginning January 1, 2013. The term beginning January 1, 2013 will be for a three year period for the above officers. Terms will revert back to two years starting January 1, 2016.)

Section 5. Directors shall be so elected that the term of office of at least three shall expire each year.

Section 6. All officers shall be elected from the active membership of the Society.

Section 7. A vacancy in an elected office shall arise upon the death, resignation or declination to serve of such office, or upon the continued absence of an Officer from two or more consecutive meetings, if such absence is declared by the Executive Board to cause a vacancy.

Section 8. Any Officer who shall find it necessary to resign from his/her office shall do so in writing to the President and such resignation shall be presented to the Executive Board at their next meeting.

Section 9. The Executive Board shall recommend an active member to fill any office vacated for the remainder of the elected term, such recommendation being subject to the approval of a majority of the active members present at the Business Meeting.

Section 10. The Executive Board may call for a vote by mail or email for any sound and reasonable proposition consistent with the best interests of the Society. Any proposition for mail or email vote shall be ratified and adopted only if it received approval of a majority of the active members voting within a specified time.

## **Article VI Meetings**

Section 1. Regular Business Meetings of this Society shall be held quarterly in the months of February, April, September, and November.

Section 2. The Business Meeting for the election of Officers and sharing of reports shall be held annually in the month of September.

Section 3. Special meetings of the Society may be called by the Executive Board or a majority of the active membership.

Section 4. A majority vote of the active members present at a regular Business Meeting shall constitute approval of the business transacted at the meeting.

Section 5. The Executive Board shall hold two meetings annually, one in the month of January and another in either March or April. Other meetings of the Executive Board may be called as needed by the President or by three or more Board Members.

Section 6. At least eight members of the Executive Board are required to constitute a quorum for the transaction of business of the Executive Board.

## **Article VII Hemerocallis "Daylily" Show**

Section 1. This Society may hold an accredited American Hemerocallis Society Show annually.

Section 2. The Daylily Show shall have a Horticultural Division and an Educational Division and may have an Artistic Division.

Section 3. A Show Chairperson and a Show Co-chairperson shall be elected from the active membership at the regular Business Meeting in the month of September. Members nominated for these offices must have previously indicated their willingness to serve.

- a. The Show Chairperson shall serve as an ex-officio member of the Executive Board
- b. The Show Chairperson shall appoint committee chairpersons as necessary to conduct the Show.
- c. The Show Chairperson will be responsible for all facets of the Show, subject to approval by the Executive Board.
- d. The Show Co-Chairperson will automatically succeed the Show Chairperson the next year, be empowered to make arrangements (site and date) for the next year's Show, and assist the Show Chairperson in all facets of the current Show.

## **Article VIII Publications**

Section 1. The Society shall issue four publications during each calendar year. At least two shall be Newsletters; the other two may be Bulletins.

Section 2. The Newsletter or Bulletin shall be published and distributed not later than two weeks prior to a Business Meeting of the Society.

Section 3. All material submitted and published in the Newsletter or Bulletin shall become the property of the Society.

Section 4. The Newsletter Editor shall use his/her own discretion in publishing material submitted for the Newsletter or Bulletin.

Section 5. The Newsletter Editor shall accept paid advertisements for publication in the Newsletter at the rate approved by the Executive Board.

Section 6. The Newsletter Editor shall not have the responsibility of publication of the material in connection with the annual Daylily Show.

## **Article IX Dues**

Section 1. Annual dues are payable in advance by January 1 of each year.

Section 2. There shall be three types of annual dues.

- a. Individual Membership \$15.00 per year.
- b. Memberships for Two Adults at One address \$20.00 per year.
- c. Youth Membership: \$10.00 per year.

Section 3.

\$5 from each membership dues collected may be donated to AHS, Region 5 at the discretion of the Board each year.

## **Article X Nominations**

Section 1. A nominating Committee shall consist of three active members elected by members present at the Spring Business Meeting.

Section 2. A member shall not serve on the Nominating Committee more frequently than every other year.

Section 3. The Nominating Committee shall elect one of its members as Chairperson.

Section 4. It shall be the duty of the Nominating Committee Chairperson to report nominations to the membership at the Business Meeting held in the month of September.

Section 5. A member of the Nominating Committee shall not be submitted in nomination by the Committee, but may be nominated from the floor.

Section 6. Nominations may be accepted from the floor.

## **Article XI Election of Officers**

Section 1. Election of Officers shall be at the Business Meeting held in the month of September.

Section 2. Officers may be elected as a slate or individually at the discretion of the membership present at the time of election.

Section 3. A majority vote of the active members present at the Business Meeting shall constitute election of Officers.

Section 4. New Officers shall be installed to assume duties at the completion of the September meeting.

Note: It is recommended that the outgoing officers and incoming officers have a meeting to understand and exchange job descriptions from old to new, and therefore give the incoming officer an opportunity to ask questions of the outgoing officer. Old officers are obligated to work with new officers to make the role transition smooth.

## **Article XII Committees**

Section 1. The Executive Board shall authorize the creation or maintenance of such ad hoc committees as it deems necessary to conduct the business of the Society.

- a. Such committees shall be presided over by a chairperson appointed by the President
- b. The chairperson shall appoint active members as necessary to plan and carry on its work.

## **Article XIII Duties of Officers**

Section 1. It shall be the duty of the President to preside at all meetings of the Society, to perform all duties usually incumbent upon such officer including the appointment of committee chairpersons as listed in Section 13, to act as ex-officio member of all committees except the Nominating, and to make time and place commitment for all meetings of the Society during his/her second year in office and for the year following his/her term in office.

Section 2. In the absence of the President, the duties and powers of the office shall be assumed by the First Vice-President.

Section 3. In the absence of the President and/or First Vice-President, the duties of the office shall be assumed by the Second Vice-President.

Section 4. The first Vice- President shall have the responsibility of programs for all Business Meetings.

Section 5. The Second Vice-President shall have the responsibility for membership and shall create a membership directory/yearbook as of March 1<sup>st</sup> of each year. The directory shall include names, addresses, telephone numbers and, if available, e-mail addresses of all members.

Section 6. The Secretary shall have the responsibility of keeping correct records of all business proceedings of the Society and of the Executive Board and of submitting in written report to the President and board within 30 days of each meeting. The Secretary will provide annually and updated copy of the Constitution and By-Laws reflecting changes of the previous year and will provide electronic copies on request of members.

Section 7. The Treasurer shall have the responsibility of receiving all dues and other monies, and be custodian of the funds of the Society, which shall be kept on deposit in the name of the Society in a bank approved by the Executive Board; shall pay all authorized bill(s); shall keep a correct record of all monies received and disbursed; shall sign all checks against the Society's funds; shall give a report at each Business Meeting of the Society; and shall render an itemized report in writing at the end of each calendar year.

Section 8. The Parliamentarian shall have the responsibility of determining proper procedure on all points of order.

Section 9. The Newsletter Editor shall have the responsibility of assembling, preparing for publication, and distributing such printed or electronic material as may be periodically published by the Society.

Section 10. The Youth Coordinator shall have the responsibility of representing the Youth Membership in all business of the Society.

Section 10 a. The Website Administrator shall have the responsibility of maintaining an up-to-date website for the society.

Section 11. The Directors shall have the responsibility of attending all meetings of the Executive Board, representing the membership in the best interest of the Society.

Section 12. The Executive Board shall have general charge of the funds and affairs of the Society; shall make appropriations to committees and other agencies authorized to spend same; and shall appoint a committee of three of its members to conduct an audit of the Treasurer's books at the end of each calendar year. The Executive Board shall carry out the purpose of the Society and exercise all powers of the Society, subject to the Constitution and By-Laws of this Society.

Section 13. Duties of Committee Chairpersons who may be appointed by and at the pleasure of the President.

- a. The Education Chairperson shall plan workshops to educate the membership on topics of general interest to the members. Examples of such topics are grooming for shows, photography, and hybridizing. The Education Chairperson will be responsible for the Education Display at the Annual Show.
- b. The Hospitality Chairperson shall be responsible for coordinating refreshments at all functions. His/her committee shall request and acquire food and drink donations from the general membership. The committee will purchase any necessary items such as plates, napkins, silverware, etc. necessary for the meetings. The committee is responsible for set-up and tear-down of the food table at these meetings.

- c. The Plant Sale and Auction Chairperson shall solicit plants from the membership for the Show sale, public plant sales, and for the auction, which may be scheduled at Business Meetings by the Executive Board. It is the duty of this chairperson to work with the Show Chairperson to secure space for sales at shows.
- d. The Publicity Chairperson shall have the responsibility of preparing and distributing articles about the activities of the Daylily Society of Greater Atlanta to local and regional publications. This publicity will, of course, include dates and meeting places for Business Meetings and all Show plant sales, etc. The Publicity Chairperson must work in conjunction with the Show Chairperson to ensure adequate publicity about the shows.
- e. The Region 5 Reporter shall report activities of the Daylily Society of Greater Atlanta to the Editor of the Region 5 Newsletter in a timely fashion as required by the Editor.
- f. The Sunshine Chairperson shall be responsible for maintaining current information on our members who are sick or have had other family hardships and for reporting this to the general membership. This chairperson will be responsible for cards to be sent to members who are ill or have other qualifying hardships.
- g. The Travel or Tour Chairperson shall plan and execute local or extended tours of gardens at the direction of the Executive Board.
- h. The MAP Dollars Chairperson shall have the responsibility for acquiring new(er) varieties of hybridized daylilies that will be auctioned to the membership using MAP Dollars that have been earned in the MAP plants program of this society.

#### **Article XIV Governing Authority**

Roberts Rules of Order shall govern the procedures of the Society unless otherwise stated in the By-Laws.

#### **Article XV Memorial Contributions**

The Daylily Society of Greater Atlanta shall contribute the amount of twenty-five (\$25.00) to the American Hemerocallis Society as memorials in case of death of members or spouses.

#### **By-Laws Amended:**

**January 2002**

**April 2011**

**September 2012**